



Recognition Awards

Outstanding Continuing Educator Nomination Form

AWARD DESCRIPTION

The Outstanding Continuing Educator award is intended to recognize an individual who has made exemplary contributions to the general field of continuing education on a state, national, or international level. The focus of this recognition is on contributions of a general nature that extend beyond Association activities.

CRITERIA

1. Nominations must be made by a current member of CEANY in good standing.
2. Nomination must be for a current member of CEANY in good standing, self nominations are acceptable.
3. Nomination must be from within the last year of annual conference.
4. Should have made exemplary contributions to the field of public continuing higher education during the recent past.
5. Should have made significant contributions to the advancement and recognition of continuing education theory and practice.
6. Should have provided significant leadership by establishing a benchmark in the improvement and/or direction of continuing higher education in New York State.

SUBMISSION INSTRUCTIONS

1. Complete and submit nomination form and attachments electronically to nominations@ceany.org.
 - a. The award form by itself will not be considered a complete application without the required attachments.
 - b. When submitting, the name of the award followed by the nominated party must be written in the subject line of the email with nomination material. For example: Outstanding Continuing Educator Award: Mason Smith
 - c. The award application form and attachments must be received as 1 “package.”
 - d. The maximum entire packet must not exceed 7 pages.
 - e. All award documentation must be attached documentation, not links.
 - f. The award must be received by the deadline date. No late submissions will be considered.
2. Attach required documentation
 - a. CEANY Nomination Form including a 500 word or less summary of the nominee’s qualifications
 - b. Two (2) Letters of Support describing the nominee’s qualifications; one letter must be from the nominating CEANY member institution
 - c. Additional documentation that illustrates and supports exemplary contribution to the field of public higher education. Quality and quantity of documentation is important.

If selected, CEANY may use the application and award information on the website and in conference information. Further, CEANY may use any photographs of the award ceremony in promotional materials.



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Please check appropriate affiliation:
 CUNY SUNY Other: _____

Nominee / Contact Name

Position

Institution

Telephone Number

Mailing Address (City, State, Zip)

Email Address

Nominator / Submitted by (if different than above)

Position

Institution

Telephone Number

Mailing Address (City, State, Zip)

Email Address

Please summarize the nominee's qualifications for this award in 500 words or less.