



Recognition Awards

Outstanding Business/Organization Nomination Form

AWARD DESCRIPTION

The Outstanding Business/Organization Award is offered for the business/organization that supports public college continuing education programs in New York State. To be considered for this award, please provide evidence of exemplary achievement in at least three of the listed “Criteria” described below.

CRITERIA

1. Nominations must be made by a current member of CEANY in good standing.
2. Nomination must be for a current member of CEANY in good standing, self nominations are acceptable.
3. Nomination must be from within the last year of annual conference.
4. Nomination must provide evidence of exemplary achievement in at least three (3) of the categories listed below:
 1. Hiring graduates of continuing education programs.
 2. Making a long-term commitment to providing continuing education for its employees/members.
 3. Giving financial support to a college’s continuing education program.
 4. Providing technical or other support to a college’s continuing education program.
 5. Creating and implementing innovative continuing education programs.
 6. Promoting public continuing education to the general public.
 7. Securing grants and/or other funding for continuing education.
 8. Workforce development.
 9. Partnering in workforce/community development.

SUBMISSION INSTRUCTIONS

1. Complete and submit nomination form and attachments electronically to nominations@ceany.org.
 - a. The award form by itself will not be considered a complete application without the required attachments.
 - b. When submitting, the name of the award followed by the nominated party must be written in the subject line of the email with nomination material. For example: Outstanding Business / Organization Award: ABC Corporation
 - c. The award application form and attachments must be received as 1 “package.”
 - d. The maximum entire packet must not exceed 7 pages.
 - e. All award documentation must be attached documentation, not links.
 - f. The award must be received by the deadline date. No late submissions will be considered.

If selected, CEANY may use the application and award information on the website and in conference information. Further, CEANY may use any photographs of the award ceremony in promotional materials.



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Please check appropriate affiliation:
 CUNY SUNY Other: _____

Nominee / Contact Name

Position

Institution

Telephone Number

Mailing Address (City, State, Zip)

Email Address

Nominator / Submitted by (if different than above)

Position

Institution

Telephone Number

Mailing Address (City, State, Zip)

Email Address

Describe the activities and accomplishments of this business/organization that demonstrates exemplary achievement in these categories selected above in 500 words or less.

In addition, please include attachments that describe or visualize (no more than 7 pages) this exemplary achievement.